

An Introduction to Managing References

Course Content

Learn how to collect and organise references and PDF's.

Duration 1 hr

Who Should Attend

All staff interested in creating an online library of references to be used in writing papers, guidelines, care pathways.

Learning Outcomes

By the end of the session you should:

- 🌸 Understand what Reference management software is and what it can do
- 🌸 Have an account to collect references into your library
- 🌸 Know how to upload references to your library
- 🌸 Know how to organize your library
- 🌸 Know how to use references as citations in documents

e-prompt & e-promptXtra

An Introduction to Current Awareness

Course Content

Learn how to keep up to date with and manage recent evidence in healthcare.

Duration 1 hr

Who Should Attend

Delegates interested in managing the wealth of information available and in developing ways to keep up to date with the latest developments/evidence in their field without being swamped by it.

Learning Outcomes

By the end of the session you should

- 🌸 Know where to look for relevant information
- 🌸 Know how to set up searches to find relevant information
- 🌸 Know how to follow services eg blogs, bulletins
- 🌸 Be able to set up alerts, tables of contents, RSS feeds to receive relevant information

Training can take place in the library or in your workplace and can be tailored to suit your needs. We try to provide training as soon as possible (often there and then if time permits) but booking in advance is preferable. All courses include certificates of attendance if required.

For further details see the library training web pages.

OR

check the intranet pages

<http://www.sch.nhs.uk/training-courses/browse-and-book-courses/16-library-information-skills>

OR

Visit our Youtube channel to view videos for some of our training courses

<https://www.youtube.com/channel/UCCcTf8z3D0179ptS7zxiqrQ>

Library Staff & Contact Numbers

Knowledge & Library Services Manager:	Sarah Massey <i>BLib MCLIP</i>
Assistant Librarian:	Gill Kaye <i>MCLIP</i>
Library Assistant:	Kate Nettleship <i>ACLIP</i>
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Website:	www.sheffieldchildrens.nhs.uk/illingworth-library
Catalogue:	http://illingworth.cirqahosting.com

Information Skills Training



Illingworth Library

Supporting your
Knowledge for
Healthcare

Information Skills Training

Do you need to find evidence to help you provide the most effective patient care? Need to find quality patient information resources, or critically appraise research literature?

This is a brief outline of our information skills training programme.

Help and Advice

If you need help or advice on any aspect of using information resources, please contact us. We also offer clinical library services for more specialised requirements.

Pre-Requisites for most courses

Basic IT skills and a familiarity with internet browsing.



You may wish to open an NHS OpenAthens account to gain access to electronic resources.

To register go to <https://openathens.nice.org.uk>



Course Outlines

An introduction to Evidence Based Medicine

Course Content

Learn about the principles of Evidence Based medicine and the process of developing a research question, recognizing types of evidence and study designs.

Duration 45 mins

Who Should Attend

Members of staff who want to learn more about finding information to support evidence based practice.

Learning Outcomes

At the end of the session you should:

- 🌸 Understand the principles of Evidence based medicine
- 🌸 Be able to construct a clinical question using the PICO method
- 🌸 Understand levels of evidence and recognise study designs

An introduction to Accessing Electronic Resources

Course Content

Find out more about the range of electronic resources available and how to access full text articles.

Duration 1 hr

Who Should Attend

Members of staff interested in finding out more about the range of resources for evidence available to them and how to access them. (For training on databases see “An introduction to literature searching”)

Learning Outcomes

By the end of the session you will:

- 🌸 Know how to access your Athens account in a variety of ways
- 🌸 Know and understand the resources available to you
- 🌸 Be able to access all the available resources
- 🌸 Know where to find and browse e-books
- 🌸 Know how to request articles/books

An Introduction to Literature Searching

Course Content

Learn how to plan your search; construct a search strategy using keywords and subject terms; combine searches; apply limits; view and download results; save searches and create alerts

Duration 1 ½ hrs

Who Should Attend

Members of staff from any discipline who would like support in searching the evidence.

Learning Outcomes

At the end of the session you should:

- 🌸 Differentiate between the databases available to you via the NHS (Medline, Embase, Cinahl, BNI, AMED, PsycInfo, DH-Data, King’s Fund database)
- 🌸 Run an effective literature search independently
- 🌸 Understand what MeSH and subject headings are
- 🌸 Save your search or create an alert
- 🌸 Print, save and email your results
- 🌸 Repeat your search in another database.

An Introduction to Critical Appraisal

Course Content

Learn about the skills needed to critically evaluate research papers and interpret their findings.

Duration 3.5 hrs

Who Should Attend

Any staff involved in evidence based medicine.

Pre-Requisites

No prior knowledge or experience of critical appraisal is required.

Learning Outcomes

By the end of the session you should:

- 🌸 Understand the principles of critical appraisal and why you should undertake it
- 🌸 Be able to appraise published research and judge its reliability
- 🌸 Be able to assess the relevance of published research to your own work