

Enter and confirm a password of your choice.
(read the yellow notes for password complexity rules)

Password complexity requirements

Passwords are case sensitive, between 8 and 20 characters long, and contain a mix of letters and non-letters. They cannot be the same as your username, contain ascending or descending series of characters or common patterns.

Click Complete registration.

Finish

You will receive one of the following messages

Thank you for activating your OpenAthens account.

You can now access all content purchased for your use.

Thank you for activating your OpenAthens account.

You are not eligible to access any purchased content at the moment.

Please go to your account if you would like to [change your email address or organisation](#)

If you receive the second one then your Athens application has not been automatically verified. Your local administrator will approve or reject your application and email you.

Once verified

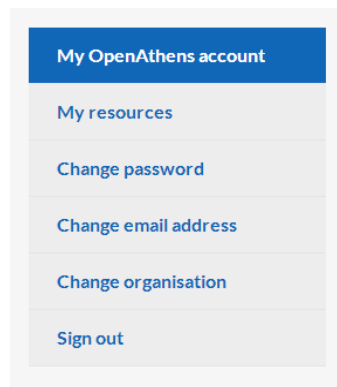
To view and search resources we recommend you use the NHS Evidence Journals and Databases page at <http://www.evidence.nhs.uk/nhs-evidence-content/journals-and-databases>

To make Changes to your OpenAthens Account Profile

Need to change your organisation, email address or password?

Go to (<https://openathens.nice.org.uk/Auth/Login>)

Login using your OpenAthens username/email address and password. Select one of the options and enter the new details - Click Continue



When you change your password, it happens instantly.

When you change your email address you will receive an email at the new address containing a link. Your details will only be changed if you click this link. **The link expires after 2 days**

When changing your organisation, the rules are the same as registration - if your email address and organisation do not match your account will not be automatically verified until the new administrator has approved your move.

The Illingworth Library is your local Healthcare Library. Contact us on Tel No: 27 17347, or email us at Illingworth.library@nhs.net

Registering for OpenAthens

If you are registering on an SCH networked computer, please login to Internet Explorer first then use Google Chrome to go to <http://openathens.nice.org.uk>



Illingworth Library

Supporting your
Knowledge for
Healthcare

Sheffield Children's 
NHS Foundation Trust

Reasons to Register

- Access to '00's of e-journals and e-books
- Access to healthcare databases for literature searching
- Save your literature searches and create alerts

Registration form

Go to <https://openathens.nice.org.uk/>

NICE National Institute for Health and Care Excellence

Register for an OpenAthens account

Please note that you need to activate your account before you can use it. Please read check your inbox for your activation email.

[Help me to complete this form](#) [More Information](#)

Please enter your name

First name	Last name
------------	-----------

Please enter your professional / work email address

Please enter your organisation

Full work address

Work telephone number

Please enter the name of your department, ward, GP practice or clinic

Position / job title

Fill in the online form using a professional/work email address. (read the notes in yellow)

If we do not recognise your email address or the location of where you are registering from, you will not automatically be eligible to access online resources. An OpenAthens administrator will assess your details and decide whether you meet the eligibility criteria. You should if possible:

- Enter a work email address
- Register from your place of work

Organisation

Enter a few letters of the name of the organisation you work for. For example, if you work for Sheffield Children's Hospital NHS Foundation Trust, type "Sheffield".

Please enter your organisation

Full **Sheffield CCG**

GPs, practice staff and CCG staff in Sheffield & Barnsley

Work **Sheffield Children's NHS Foundation Trust**

Click on your organisation name to insert it into box. Fill in the details requested in the remaining form and click register. (read notes in yellow box)

Cannot find organization

If you cannot find your organisation and the system does not recognise the one you have entered, you will be prompted to select the county in which you work when you click on the Register button

If you cannot find the name of your organisation you should try one from the following list and include your region or area of England.

- GPs and practice staff
- CCG staff
- Public health organisations
- Non-NHS healthcare provider organisations
- Social care provider organisations
- Commissioning organisations, or
- Other commissioning organisations
- Other eligible staff

Eg. GPs and practice staff in Avon

Automatic eligibility

If you have met the requirements for automatic registration (Using a current NHS email address **OR** registering on an NHS computer) you will see the following and be invited to activate your account.

Thank you.

You are eligible to access our online resources.

If you do not meet the requirements you will be invited to activate your account and informed that an OpenAthens administrator will review the application and contact you.

Activation

After submitting your registration form you will receive an activation email at the email address you used when registering. This email will be entitled - "OpenAthens account created – activation required". Click on the hyperlink given within the activation email.

You have 30 days after receipt of the activation email to complete the process

Password

Clicking on the activation link will take you to the screen shown below.

NICE National Institute for Health and Care Excellence

Register for an OpenAthens account

To complete your registration you need to enter a password that you will use to login.

Enter password

Confirm new password

Complete registration