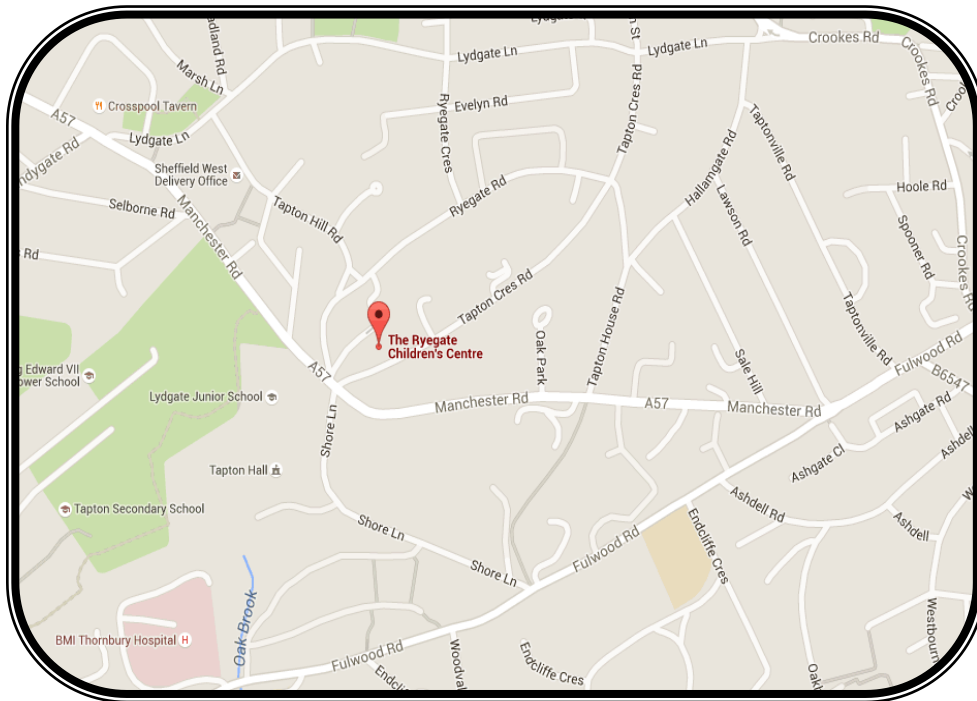


Where does the Consultation Forum take place?

The Consultation Forum takes place in the Coffee Lounge at the Ryegate Children's Centre. When you arrive at Ryegate, please report to the main reception and they will direct you to the coffee lounge or telephone a member of staff to come and collect you.

Ryegate Children's Centre
Tapton Crescent Road
Sheffield
S10 5DD



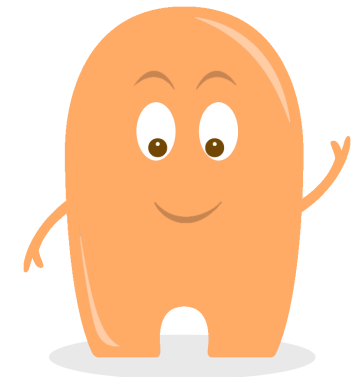
Child and Adolescent Learning Disability and Mental Health Team

Consultation Forum
Information Leaflet

CAMHS Learning Disability and Mental Health (LDMH) Team

Centenary House
55 Albert Terrace Road
Sheffield
S6 3BR

Tel: 0114 226 2788
Fax: 0114 226 0620



What is the Consultation Forum?

The Consultation Forum is a space for professionals and parents to discuss their concerns about a young person with a learning disability. The aim of Consultation is to develop a shared understanding of the issues and identify strategies as appropriate.

A young person can only be discussed with the written consent of the parent(s)/carer(s) or of the young person themselves. Please return the consent form to the CAMHS LDMH team or referrer before the consultation.

Please note consultation is not appropriate for discussion of safeguarding concerns. These should be addressed through the usual safeguarding pathway.

Who will be there?

The Consultation will be attended by staff from the CAMHS LDMH Team. Parents are welcome to attend with a professional they are currently working with. The parents and referrer may also invite other people who are currently working with the young person as appropriate.

It is the referrer's responsibility to inform the CAMHS LDMH team of who to invite. The referrer should also book interpreters if needed.

When does the Consultation Forum meet?

The Consultation Forum takes place twice a month, on the second Friday and last Tuesday of the month. There are 3 to 4 slots available on each date and you will be notified of your appointment time. Each young person is allocated 1 hour for the discussion of their case.

What will happen?

- As we have several appointments each morning it is important that we start and finish on time. **Please be aware that if you arrive late you will have a shorter appointment.**
- You will be introduced to everyone present and given the opportunity to describe your experience of the concerns being discussed, as well as any relevant background information.
- The professionals in attendance may ask you further questions and will discuss possible strategies with you, as appropriate.
- At the end of the discussion, a plan will be agreed to address your concerns. You will receive a letter outlining the main points of the meeting and any planned actions identified.
- **Please note that discussing a young person in the Consultation Forum does not mean that they are accepted for further individual work with the LDMH team, unless agreed in the meeting.** You may, however, book in for further consultations.
- At the end of the meeting, you will be asked to complete a brief evaluation form. Your responses will help us to make the Consultation Forum as effective as possible.

Should parents bring children?

The Consultation is not appropriate for children to attend. **Please do not bring the young person you are concerned about to the meeting.** Please also avoid bringing other children as the room does not cater for the needs of children and it is harder to talk openly when children are around.